

Appendix Three

SELECT RESEARCH ADVISORY COMMITTEE (RAC)
MEETING MATERIALS

I. RESEARCH ADVISORY COMMITTEE PARTICIPANT ROSTER

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II. RESEARCH ADVISORY COMMITTEE MEETING AGENDA

Sunday, April 1, 2001

9:00-10:00

Welcome and Introductions
 Julia Puebla Fortier, Project Director and facilitator;
 Guadalupe Pacheco, OMH Project Officer;
 Cindy Brach, AHRQ Project Officer

10:00-11:00

Project and Agenda Overview—Fortier
(Project overview and goals, meeting goals, relationship of Culturally & Linguistically Appropriate Services (CLAS) standards to research agenda)

Literature review presentation—Bishop
(Brief review of analysis contained in the binder)

11:00-11:15

Break

11:15-12:15

Group discussion
 (Have we hit the target in defining cultural competence? How well does the literature review cover the topic? How can we improve it? Project Goals 1-2)

12:30-1:30

Lunch

1:30-4:00

Breakout overview and breakout discussion

2:30-2:45

Break

Monday, April 2, 2001

9:00-12:00

Process check in and continuation of breakout discussions and completion of group reports

10:30-10:45

Break

12:00-1:00

Lunch

1:00-2:00

Breakout discussion report-out

2:00-4:00

Group discussion
 (Invite cross-group responses and additions, and discuss issues raised common to all groups. Does the framework for a research agenda arise from this material? What else is needed? Project Goals 4-5)

2:45-3:00

Break

Tuesday, April 3

9:00-12:30

Group discussion
 (Identify and discuss larger contextual issues related to facilitating and disseminating this research. Project Goals 6-7)

10:30-10:45

Break

III. RESEARCH ADVISORY COMMITTEE MEETING GOALS

1. Convene a representative group of researchers, policymakers, funders and health care providers who have an interest in establishing a link between cultural competence and health outcomes.
2. Provide pre-meeting background material that will give participants a common starting point for discussion.
3. Facilitate a discussion that allows participants to share their experience and expertise for the purpose of collecting detailed information to meet the seven project goals
4. Provide an opportunity for RAC members to build future collaborative relationships with each other and others in the field.

BREAKOUT DISCUSSIONS: TASKS AND TOPICS

Common Tasks:

1. Review, discuss, and suggest additions to the literature for each topic area
2. Share expertise and experiences relevant to the topic area
3. Brainstorm a list of additional research questions that need to be addressed, identifying research design and execution considerations
4. Rank research questions by feasibility and relative interest in outcome
5. Identify any other relevant issues
6. Prepare report back to group

Breakout A:

Culturally sensitive interventions (cultural competence training/cultural immersion, traditional healers, health promotion, community health workers, racial and ethnic concordance)

Breakout B:

Language barriers and interpretation, patient-provider communication, translation

Breakout C:

Organizational accommodations to support cultural competence (management strategies, policy changes, organizational self assessments, community input/advisory committees, community profiles/data collection)